

GRIMSTEAD PARISH COUNCIL
Mrs AC Purves FSLCC, Parish Clerk
“Cranbourne”, White Way, Pitton, Salisbury, Wilts, SP5 1DT
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28th October 2025

Dear Councillor

You are summoned to attend the ordinary Meeting of **Grimstead Parish Council** to be held in West Grimstead Village Hall on Monday 3rd November 2025 at 7.30pm to transact the following business.

Yours faithfully,

Catherine Purves

Mrs AC Purves FSLCC

Parish Council Clerk

The Press and Public are invited to attend, and so there will be an **Open Forum** at the beginning of the meeting to allow members of the public to ask questions or make comment regarding the work of the Council or other items which affect the Parish.

Please note that proceedings may be recorded
Wiltshire Councillor Gregory Cooper will give his report

AGENDA

78.25 To receive apologies for absence

79.25 To receive any Declarations of Interest from Members

- a. To receive any **Declarations of Interest** in respect of matters contained in this agenda
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

80.25 Minutes

- a. To approve and sign as a correct record the minutes of the ordinary Grimstead Parish Council meeting held on 1st September 2025 - draft previously circulated.

81.25 To consider any items raised in the public session (Note no decision can be made)

82.25 To receive reports from:

- a. The Chairman
- b. The Parish Clerk
- c. The Council's representative to the Southern Area Board

83.25 Finance

- a. To note the bank balances as 31st October 2025
- b. To approve for payment retrospectively a schedule of accounts for October 2025 in the sum of £1244.49
- c. To approve for payment a schedule of accounts for November 2025 in the sum of £2491.40
- d. To agree the Clerk's attendance at the SLCC Practitioner's Conference in January 2026 in the sum of £403.00 plus travel costs

- e. To consider a first draft of the Budget for 2026/2027

84.25 Governance

- a. To note receipt of the External Auditor's report and comments
- b. To adopt a suite of up-to-date GDPR/data protection policies
- c. To adopt an IT policy

85.25 Highway/Parish Steward/Footpath matters.

- a. To note any new Highways issues
- b. To note any new tasks for the Parish Steward
- c. To note any new footpath issues
- d. To note any updates

86.25 To consider and agree action, if appropriate, for new issues raised, if not dealt with elsewhere

To consider next steps to obtain funding for the second phase of new play equipment at West Grimstead Playing Field.

87.25 To review and note ongoing matters, and decide upon further action, if required

- a. East Grimstead – Kissing gates on footpath GRIM 12
- b. East Grimstead - Field and road flooding in the pumping station area
- c. West Grimstead – Playing Field charitable trust
- d. Parish wide – defibrillator training
- e. West Grimstead – phone box refurbishment
- f. Council mobile number
- g. Cyber Essential Security accreditation
- h. Parish Emergency Plan, to incorporate hot weather/climate concerns and loss of communications, as appropriate, and feedback from public meeting

88.25 Planning

a. To consider a response to planning applications received.

PL/2025/07941 – two storey side extension at Baliffs House, Walden Estate, West Grimstead

b. To consider a response to applications notified between the publication date of the agenda and the date of the meeting, if necessary.

c. To confirm the response determined by email for applications received since the last meeting:

i. PL/2025/07410 – single storey front extension, first floor rear extension, garage extension and conversion to habitable space, formation of parking area at front of site at 32 Greenfields, West Grimstead. No objection, subject to the access arrangements to the neighbouring driveways being resolved to Highways' satisfaction.

ii. PL/2025/07510 – proposed link extension and alterations, and proposed outbuilding at mobile home at Lyvers Farm, East Grimstead No objection

d. To note relevant planning decisions made by Wiltshire Council since the last meeting:

i. PL/2025/03227 – additional plans/information re the proposed change of land use from agricultural to a mixed use of agricultural/equestrian, and erection of a barn/stable block at Manor Farm House, East Grimstead. Approved 10th September 2025

ii. PL/2025/04499 – conversion to chalet bungalow, new front porch, garage to side elevation. Internal alterations to annexe to form single property at Michelmersh, Crockford Road, West Grimstead. Approved 24th September 2025

iii. PL/2025/04618 – erection of triple garage and workshop at Down House, Windwhistle Lane, West Grimstead. Approved 05/09/2025

iv. PL/2024/06321 – change of use from garage to self-contained accommodation at 1 The

Chestnuts, East Grimstead. Approved 20th September 2025, for part use as garage/domestic storage and part use ancillary to main dwelling to be occupied by family and friends only

89.25 Items for the next agenda

90.25 To note the dates and times of the next ordinary Council meetings

Monday 5th January 2026 at East Grimstead Reading Room

Monday 2nd March 2026 at West Grimstead Village Hall

91.25 To close the meeting

Councillors must consider the following when discharging their duties: Equal Opportunities (Race, Gender, Sexual Orientation, Marital Status, and any Disability), Crime & Disorder; Health & Safety; Human Rights; Bio-Diversity