GRIMSTEAD PARISH COUNCIL
Mrs AC Purves FSLCC, Parish Clerk
"Cranbourne", White Way, Pitton, Salisbury, Wilts, SP5 1DT
e-mail: clerk@grimstead-pc.gov.uk
01722 712651

7th July 2026

Dear Councillor

You are summoned to attend the ordinary Meeting of **Grimstead Parish Council** to be held in West Grimstead Village Hall on Monday 13th July 2026 at 7.30pm to transact the following business.
Yours faithfully,
Catherine Purves
Mrs AC Purves FSLCC
Parish Council Clerk

The Press and Public are invited to attend, and so there will be an **Open Forum** at the beginning of the meeting to allow members of the public to ask questions or make comment regarding the work of the Council or other items which affect the Parish.
Please note that proceedings may be recorded
Wiltshire Councillor Gregory Cooper will give his report

AGENDA

54.26 To receive apologies for absence

55.26 To receive any Declarations of Interest from Members
a. To receive any **Declarations of Interest** in respect of matters contained in this agenda
b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

56.26 Minutes
a. To approve and sign as a correct record the minutes of the extra ordinary Grimstead Parish Council meeting held on 15th June 2026 - draft previously circulated.

57.26 To consider any items raised in the public session (Note no decision can be made)

58.26 Exclusion of the press and public
To agree any items on the agenda that are to be dealt with following the exclusion of the press and public.

59.26 To receive reports from:
a. The Chairman
b. The Parish Clerk
c. The Council's representative to the Southern Area Board

60.26 Finance
a. To note the bank balances as 30th June 2026
i. Current: £251.84

ii. Deposit: £14,172.00 including £135.97 Q1credit interest
iii CIL deposit: £2352.49 including £22.28 Q1credit interest
b. To note the bank reconciliations for June 2026
c. To note the budget monitoring form for June 2026
d. To approve for payment a schedule of accounts for July 2026 in the sum of £1185.49
e. To note the following internal transfers from the deposit to the current account:
4th June 2026 £1250.00
f. To consider quotes for clearing the three ponds

61.26 Governance
a. To note updates of recommendations from 2025/2026 Internal Audit:
i. Underpayment of Clerk
ii. Noting of annual nationally agreed NJC SCP pay rates required
iii. Restatement of 2024/2025 fixed asset value
iv. Improve Council's website compliance with WCAG 2.2AA Accessibility Legislation
v. Purchase of Microsoft Office 365 professional Licence for Clerk & RFO and Microsoft Office 365 basic Licences for Councillors.
vi. Purchase of inexpensive tablets for councillors
b To agree and adopt an investment policy
c To agree and adopt amendments to Standing Orders
d. To agree and adopt the latest NALC model Financial Regulations
e. To agree and adopt the ICO recommended Publication Scheme
f. To agree and adopt the ICO recommended Data Protection Complaints Procedure
g. To agree and adopt the ICO recommended Subject Access Request policy
h. To agree and adopt the draft policy concerning the use of Council land for events

62.26 Highway/Parish Steward/Footpath matters.
a. To note any new Highways issues
b. To note any new tasks for the Parish Steward
c. To note any new footpath issues
d. To note any updates

63.26 To consider and agree action, if appropriate, for new issues raised, if not dealt with elsewhere
a. To note concerns regarding climate change and incorporating appropriate mitigating actions regarding the effects across the Council's work as far as is reasonable and practical.
b. To note the conclusions of the benchmarking review of Grimstead Parish Council
c. To consider a scope of works for an enhanced grounds maintenance contract

64.26 To review and note ongoing matters, and decide upon further action, if required
a. East Grimstead - Field and road flooding in the pumping station area
b. East Grimstead- Kissing gates at either end of footpath GRIM 10
c. West Grimstead – Playing Field charitable trust
d. West Grimstead – Playing Field – consultation event for next upgrade phase
e. West Grimstead – Playing Field – Wessex Water grant funding application
f. West Grimstead – defibrillator training
g West Grimstead – phone box refurbishment
h. Parish Emergency Plan
i. Youth activities for the summer holidays
j. Joint gully emptying project with neighbouring parishes

65.26 Planning

a. To consider a response to planning applications received: None received

b. To confirm the response considered by email for applications received since the last meeting: PL/2026/02815 – new oak framed 2 car port at Oak House, Chapel Hill West Grimstead
No objection

c. To consider a response to any planning application received after the publication of this agenda.

d. To note relevant planning decisions made by Wiltshire Council since the last meeting:

i. PL/2026/01802 – rear facing inset dormer to existing detached garage to form balcony at Laburnum House, East Grimstead. Approved 10th June 2026

ii. PL/2026/02815 – new oak framed 2 car port at Oak House, Chapel Hill West Grimstead Approved 24th June 2026

e. To note the result of an appeal submitted by the applicant for PL/2025/09512 against the refusal of Wiltshire Council to grant planning permission – appeal dismissed 22nd June 2026

f. Proposed hydrolyser and solar farm in Alderbury and Whiteparish parishes – to note any updates

g. Updates on enforcement action taken

66.26 Items for the next agenda

67.26 To note the dates and times of the next ordinary Council meetings

September meeting to be rearranged
Monday 9th November 2026 in West Grimstead Village Hall

68.26 Exclusion of the Press and Public during discussion of confidential items

To resolve that under the Public Bodies 9Admission to Meetings) Act 1960 the public, and representatives of the press and broadcasting media be excluded from the meeting during consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted: Clerk's salary scale

69.26 To close the meeting